

Agenda

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| Meeting name | Meeting of the Audit and Standards Committee |
| Date | Monday, 14 December 2020 |
| Start time | 6.30 pm |
| Venue | This meeting will be held by remote access - details below |
| Other information | This meeting is open to the public |

Members of the Audit and Standards Committee are summoned to the above meeting to consider the following items of business.

Edd de Coverly
Chief Executive

Membership

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| Councillors | J. Douglas (Chair) | J. Wilkinson (Vice-Chair) |
| | T. Bains | P. Chandler |
| | R. Child | C. Fisher |
| | M. Glancy | A. Hewson |
| | R. Smedley | |

Quorum: 5 Councillors

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| Meeting enquiries | Democratic Services |
| Email | democracy@melton.gov.uk |
| Agenda despatched | Friday, 4 December 2020 |

| No. | Item | Page No. |
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| | <p>REMOTE MEETING JOINING INSTRUCTIONS Remote meeting arrangements</p> <p>Meeting Participants:</p> <p><u>Zoom video conferencing webinar:</u> An invitation will be sent to Members for this meeting</p> <p>Public Access:</p> <p>You Tube: View the Audit and Standards Committee Meeting here</p> | |
| 1. | APOLOGIES FOR ABSENCE | |
| 2. | <p>MINUTES To confirm the minutes of the meeting held on 29 September 2020.</p> | 1 - 6 |
| 3. | <p>DECLARATIONS OF INTEREST Members to declare any interest as appropriate, in respect of items to be considered at this meeting.</p> | 7 - 8 |
| 4. | <p>INTERNAL AUDIT UPDATE The Head of Internal Audit to submit a report to update Members on the progress made in delivering the 2020/21 Internal Audit Plan and key findings arising from audit assignments completed.</p> | 9 - 26 |
| 5. | <p>BI-ANNUAL COUNTER FRAUD UPDATE The Head of Internal Audit to submit a report to update Members on counter fraud activity.</p> | 27 - 30 |
| 6. | <p>INTERNAL AUDIT PLAN DEVELOPMENT FOR 2021/22 The Head of Internal Audit to submit a report on the development of the Internal Audit Plan 2021/22.</p> | 31 - 34 |
| 7. | <p>URGENT BUSINESS To consider any other items that the Chair considers urgent.</p> | |